

Application for Grant from Kingdom Endowment Fund External Organizations/Groups

(This application is for organizations/groups that are not part of FBC Brunswick)

Introduction

Through the generosity of several individuals, endowment funds have been provided for First Baptist's use to expand God's Kingdom and the work of His Kingdom. These endowment funds are maintained and managed by endowment fund professionals whose role is to grow the principal of the funds to allow for perpetuity of God's work. The earnings generated by the principal are distributed to First Baptist Church on a quarterly and semi-annual basis. The earnings distributions received by the church can vary greatly. In addition, some donors provided stipulations on how the money should be used.

Important Information for Applicants

First Baptist Church has an elected group of members who have volunteered to serve on the *FBC Kingdom Endowment Committee* (hereafter, "Committee"). One of the primary roles of the Committee is to accept and review requests from individuals, programs, and organizations who spread the gospel of Jesus Christ locally (community and state), nationally and internationally. The Committee makes recommendations for dispersal of the trust earnings through the Deacons to the Church.

In determining which applications will be awarded funds, the Committee relies on the Kingdom Endowment Governing Articles, as approved by a vote of the church members. (A copy is available by request from the First Baptist Church office at 1311 Union Street, Brunswick, Georgia, or on-line at www.fbcbrunswick.com/Media/Publications. Applicants may review a copy of the Governing Articles before applying to understand how the funds may be used.

In addition to relying on the Governing Articles, the Committee must also consider other factors when determining whether to award funds. These factors include, but are not limited to consideration(s) of whether the: (1) total of the funds requested exceed the funds available; (2) application is fully completed and signed; (3) applicant is a prior recipient of funds and properly submitted the follow-up report and receipts; (4) application was submitted in sufficient time to allow approval of the appropriate Committee(s), the Deacons, and the Church; (5) funds are available or should have been available in the church budget. The Committee also has the discretion to approve an applicant's requested funding "in part" and to specify the activity or activities for which "in part" funding may be used.

HOW TO APPLY

Please fully complete and sign the application form. Use additional pages if necessary to answer questions, and refer to the pertinent question numbers on the additional page(s). **All applications must be original, with an original signature. Quarterly due dates for applications are March 15, June 15, September 15, or December 15.** If possible, attach any supporting brochures or other documentation, including DVD's or online website information. Return the application to the church office as follows:

*Attention: Chairman Of Kingdom Endowment Committee.
First Baptist Church
1311 Union Street
Brunswick, GA 31520*

Application for Grant from Kingdom Endowment Fund External Organizations/Groups

Note: Application must be fully completed and signed.

Requesting Organization: _____ Date: _____

Organization's Mailing Address: _____
Street or P. O. Box

City/State _____ Zip Code: _____

Organization's Phone No. _____ Number of Years in Operation: _____

Website Address (if any): _____

Name of Requesting Individual: _____

Requesting Individual's Position in Organization: _____

Individual's Home or Business Phone: _____ Cell Phone: _____

Individual's email address: _____

Are you, the Requesting Individual, the person who will be responsible for administering the requested funds? YES _____ NO _____

If NO, who will be the person responsible for the funds: _____

Responsible Person's Contact Information: _____

Is any employee or member of your organization or your Board a member of the First Baptist Church of Brunswick, Georgia? YES _____ NO _____

If YES, please provide the member's name who can serve as a reference: _____

What is the amount the organization is requesting? \$ _____

When will the funds be needed? (Month/Year) _____

Organization's Federal Tax ID Number: _____

Is this organization Exempt Under Sec. 501(c)(3) of the IRS Code? YES _____ NO _____

If YES, please attach a copy of the organization's federal tax-exempt determination letter under section 501(c)3 from the Internal Revenue Code, or an explanation of qualified charitable status under IRS guidelines. If the determination letter is an advance ruling, the ruling must not expire prior to fund disbursement. If an application for tax-exempt status has been made but not received, please attach a copy of the application.

Questionnaire

1. Does your organization have a mission statement? If so, please state below (or attach). If not, please explain the purpose of your organization. _____

2. Describe your plan for using the requested funds. _____

3. Explain how your requested funds will benefit the Kingdom of God. _____

4. Does your organization present the Gospel of Jesus Christ? Yes _____ No _____ If YES, how? And have you had any known successes in winning others to Jesus?

5. Are there any restrictions that would prohibit this organization from presenting the Gospel? Yes _____ No _____ (If YES, please explain) _____

6. Please attach to this application, the most recent copy of the organization's annual report or annual budget. If not available, please provide a summary of activities for the previous year.

How many individuals did your organization serve during the previous operating year? _____

7. Has your organization received funding from the Kingdom Endowment Fund in the previous three years? Yes _____ No _____ If YES, please list the amount(s) and year (s) received.

8. Does your organization affiliate with a larger organization? Yes _____ No _____. If YES, please explain the affiliation and list the associated fees.

9. Are you currently receiving financial assistance from any other sources of revenue to assist you with this need? Yes _____ No _____ If YES, please list sources. _____

10. Have you applied, or do you intend to apply, for other sources of revenue for this need? Yes _____ No _____ If YES, please identify other potential sources of financial support for the project. _____

11. What methods or measurements will you use to determine the success of how the funds were used? _____

Notice from the Kingdom Endowment Committee

Thank you for your application for funds. If you have any other information that will help the Endowment Committee better understand the need for your requested financial assistance, please feel free to attach it to this application. After the Committee meets regarding your application, you will be notified by the Committee Chairman within seven (7) days after the Committee reaches a decision.

Should your application be selected to receive funding, all funds must be used for the purpose(s) specified in this application. The Endowment Committee may conduct site visits of projects at its discretion. Applicants receiving funds from the Kingdom Endowment Fund agree to return to the fund any part of the funding not spent for the stated purpose.

The Committee is accountable to First Baptist Church members for usage and performance of awarded funds. Therefore, written report(s) detailing how the funds were used and the organization's success in meeting its desired goal(s) will be required. Receipts (in U.S.\$) and statements must be provided for purchases and expenditures. Two forms are available for your use in submitting the report and receipts. These are entitled "Kingdom Endowment Grant Report" and "Disposal of Funds." Contact the Financial Assistant of First Baptist Church at 912-265-4150 if you need a copy of the forms.

Applicants receiving on-going funds during the year from the Kingdom Endowment Fund **must** submit written progress reports and receipts by June 15th and December 15th of the year.

Applicants who receive a lump-sum gift shall submit their final report and receipts within thirty (30) days after the project ends, or after all funds have been expended, whichever comes first.

The interim and/or final reports, along with receipts for expenditures, shall be submitted to:

Attention: Chairman Of Kingdom Endowment Committee.
First Baptist Church
1311 Union Street
Brunswick, GA 31520

This section must be read and signed by the Organization's Responsible Representative:

I signify by my signature below that I am the person responsible for and accountable for the funds my organization may receive from the FBC Kingdom Endowment Fund. I certify that the statements presented in this Application are true to the best of my knowledge. I also certify that the funds requested will be used for the purpose(s) stated in this Application. I agree to: (1)

provide required reports; (2) provide receipts (in U.S.\$) applicable to the full amount of the grant; (3) sign and return the Waiver, Release and Hold Harmless Agreement; and (4) return unused funds to the Financial Assistant at First Baptist Church, 1311 Union Street, Brunswick, GA 31520.

Signature: _____ Date Signed: _____